

# County of Hamilton

WILLIAM W. BRAYSHAW, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

138 EAST COURT STREET

CINCINNATI, OHIO 45202-1232

PHONE (513) 632-8523

FAX (513) 723-9748

## 66th District #2 Integrating Committee Meeting Minutes

December 12, 1997 – 8:00 a.m.

Board of County Commissioners' Conference Room

Cincinnati, OH 45202

The meeting was called to order by Chairman Brayshaw at 8:09 a.m. All Committee Members were in attendance.

Support Staff present: Messrs. Cottrill, Cline, Bass, Beck, Riddiough, Cron, Schlimm and Vogel. Others in attendance are listed on the sign-in sheet.

Mr. Heile moved approval of the District #2 Meeting Minutes of November 6, 1997; seconded by Mayor Savage and passed unanimously.

Shari Haldeman, Wyoming's City Manager, addressed the Committee to enumerate a number of justifications for approval of their zero-percent loan request for a new Water Treatment Plant, with SCIP funds to be awarded over Rounds 12 and 13. Her arguments for waiver of interest charges included:

- ❖ The annual payments for the loan interest would have to be spread over a small base of only 3400 customers.
- ❖ Even though the Economic Health ranking of the City of Wyoming is relatively high, a substantial number of customers of the Wyoming Water Works reside outside of Wyoming, and generally are not a reflection of the high economic health enjoyed by the residents within Wyoming's corporate limits.
- ❖ Difficult budget cuts have been made by Wyoming in the operations of their Water Works which have yielded annual savings of about \$100,000 for the rate-payers, which will be effectively wiped out should substantial interest payments related to this loan be required.

As a matter of background to this request for an interest-free loan, Mr. Cline referred to an item in the February, 1996, minutes of the Integrating Committee, which mentioned a report from Mr. Seitz on behalf of a subcommittee established by the Integrating Committee to review various District policies. The subcommittee "suggested a rule that applies in all Districts that there be a statute requirement that all loans for projects costing in excess of ½ million dollars, except emergency loans, shall include interest at the lesser of 3% or ½ the rate at which the State is paying for the bonds sold during that specific round". However, Mr. Cline said that he was unable to find any further entries in subsequent minutes that actually implemented the recommendation. Mr. Seitz recalled the recommendation of the subcommittee, and stated that the latter interest rate (1/2 the State bond rate) was not pursued due to complications with determining the appropriate rate to be imposed, leaving only the 3% rate for large loan requests.

Chairman Brayshaw stated that the Integrating Committee would take the comments under advisement.

Jennifer Kaminer, Village Administrator from Fairfax, then addressed the Committee regarding their Red Bank Road Widening Project, to call attention to its ratings for "Condition", "Health, Safety & Welfare", and "Percentage of Matching Funds". Additional elements of the project were presented by a representative of the US Army Corps of Engineers, a staff engineer from MSD's Stormwater Management Division, and the project's design engineer. A lively discussion ensued, with the Support Staff members providing extensive information to justify the project's present rating. The most significant decision discussed by the Staff involved the condition of a bridge over Duck Creek, since it is to be removed as part of the Corps of Engineers' channel project; no rating points are awarded for any facility that is not to be improved by the OPWC-funded project.

The discussion concluded with a recommendation by the Support Staff that Fairfax resubmit this project for Round 13 SCIP/LTIP funding. In addition, it was suggested that Fairfax consult with the District's Technical Assistance Facilitators prior to filing the application to eliminate any inconsistencies in the application or its support information.

The final presentation was made by Mike Hinnenkamp, the Administrator of Springfield Township, to discuss their Covered Bridge Road and Northern Parkway projects. Springfield found fault with the method by which the Support Staff applied various rating criteria to its two projects, believing that it had assembled applications that were certain to be approved given "assurances" made by the Support Staff during the December 13, 1996 meeting of the Integrating Committee. In response to this statement, the Support Staff acknowledged that Springfield's Round 12 applications did include items that were omitted from its Round 11 submittal, but that other information pertinent to these projects in question was not provided. However, the Staff emphasized that receipt of the missing information in itself would not have guaranteed a higher rating, but might have provided the Staff with the type of verification that is generally sought before a project's rating is increased. As with Fairfax' Red Bank Road Project, the Support Staff recommended Springfield to resubmit these two projects for Round 13 SCIP/LTIP funding, and to consult with the District's Technical Assistance Facilitators prior to filing the applications to eliminate any misinterpretation of the information contained therein.

Mr. Cottrill began presentation of the agenda items that required approval of the Committee.

❖ **Administrative Costs Program for Round 13 -**

Mr. Sykes moved approval of the Program as presented, seconded by Mayor Savage and approved unanimously.

❖ **Project Ranking and Funding Recommendations for Round 12 -**

The listing of projects in ranked order was presented by Mr. Cottrill. Based on the current balance of funds available for allocation, the recommended projects will "overallocate" all SCIP & LTIP monies, the same method utilized for each of the preceding funding rounds. The amount allocated over the SCIP balance is relatively insignificant (\$6,338), but the amount allocated over the current LTIP balance is \$467,789. The final project before the cutline, the City of Cincinnati's Southside Avenue Improvement, will have a shortfall unless additional funds are returned from completed and closed-out projects. Cincinnati has been contacted about this situation, and has asked that the Southside Avenue allocation be delayed as long as July 1, 1998, so any returned funds from completed projects be designated for the Southside project.

Mr. Seitz moved approval of the priority listing of projects #1 through #136 as presented by the Support Staff for SCIP funding; seconded by Mayor Savage and approved unanimously.

Mayor Savage moved that the SCIP loan for the Wyoming Waterworks project #8 be for a 20 year period at 0% interest for the reasons that were discussed previously. This motion was seconded by Mayor Brooks. After even more discussion, Mr. Huddleston requested a roll call vote.

Mr. Sykes - nay  
Mayor Brooks - aye  
Mr. Hamner - nay  
Mr. Seitz - nay  
Mr. Huddleston - nay  
Mr. Mendes - nay  
Mr. Heile - nay  
Mayor Savage - aye  
Mr. Brayshaw - nay

The motion did not pass.

Mr. Seitz made a motion that the loans as submitted by the Support Staff for Round 12 out of SCIP funds be approved with 20 year term and 3% interest. This motion was seconded by Mr. Mendes. Chairman Brayshaw called the question and it passed unanimously.

Mr. Seitz moved that the Integrating Committee commit to the City of Wyoming a 20 year loan in the amount of \$2,890,522.00 at an interest rate of 2% in Round 13. Mr. Cottrill said OPWC wants a 0 or 3% rate.

Mr. Huddleston commented that he believes we would be setting a precedent if we do less than 3% or more than a 0% rate.

Mr. Seitz withdrew the motion and made another motion stating that we commit this \$2,890,522.00 in Round 13 in the form of a 20 year loan to Wyoming at 0%. Mayor Savage seconded this motion. Another roll call vote was taken with the motion failing.

Mr. Seitz - aye  
Mayor Brooks - aye  
Mr. Hamner - nay  
Mr. Sykes - aye  
Mr. Huddleston - nay  
Mr. Mendes - nay  
Mr. Heile - nay  
Mayor Savage - aye  
Mr. Brayshaw - aye

Mr. Seitz then made a motion stating that we commit this \$2,890,522.00 in Round 13 in the form of a 20 year loan to Wyoming with the interest rate being 3%. Mr. Mendes seconded the motion and it passed unanimously.

Mr. Seitz said we have to approve the recommended LTIP projects, however changing the Southside Avenue Improvement Phase II project from the stated \$1,231,300.00 down to \$763,511.00. With that change he moved the adoption of the LTIP Round 12 projects. This motion was seconded by Mr. Mendes and passed unanimously.

Mr. Seitz moved to commit \$1,873,989.00 in Round 13 to Hamilton County for Delhi Pike Widening and Rehabilitation and \$1,237,500.00 in Round 13 to the City of Cincinnati for Queen City Avenue. This motion was seconded by Mayor Brooks and passed unanimously.

Mr. Seitz then made a further motion that the Southside Avenue project remain in first priority position below the cutline to the extent of the \$467,789.00 for which LTIP funding was unavailable. This motion was seconded by Mr. Mendes and passed unanimously.

Mr. Seitz moved approval of the recommended MBE Set-Aside projects as presented by the Support Staff for funding in Round 12; seconded by Mayor Savage and passed unanimously.

Mr. Seitz moved the recommended projects as presented by the Support Staff be submitted to the Small Governments Commission for funding in Round 12. This motion was seconded by Mr. Heile and passed unanimously.

Mr. Huddleston made a motion to approve the District Affirmative Action Plan as presented by the Support Staff; Mr. Mendes seconded the motion and it passed unanimously.

Small Governments - Mr. Sykes said there was nothing to report at this time.

Old Business - MSD had a Round 10 project for which they did not meet the bidding criteria and a termination letter was received from OPWC stating the project had not been bid. It is District's #2 policy that any jurisdiction receiving a termination letter from OPWC be penalized five points.

Mr. Mendes asked how long the sanction lasted and the answer was two years which means MSD will be penalized this round and the next round.

New Business - Mr. Cottrill stated that an error was inadvertently made in calculating the priority points of the scores on Project 4 on the Small Governments list (the Village of Lockland's Worthington, Harriet, Hosea Street Improvement). As a result of correcting the error, the Village of Lockland received five (5) less points reducing their total from 39 to 34 and thus moving the Village of North Bend's Miami Avenue Rehabilitation project into the top ten of the list that is being submitted to the Small Governments Commission for funding.

Mr. Mendes moved the list be readjusted or amended for the error; seconded by Mr. Huddleston and passed unanimously.

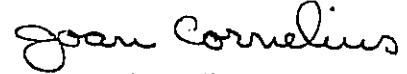
Mr. Cottrill said it would not be necessary to meet in January. However, Mr. Cline brought up addressing next year's rating system. The Support Staff will start working on it in a couple months. He asked if there was anyone on the Integrating Committee that had suggestions or wanted the Support Staff to address anything in particular, to please contact Joe Cottrill.

66th District #2 Integrating Committee Meeting Minutes

December 12, 1997

Mr. Seitz moved the meeting be adjourned and Mr. Huddleston seconded the motion. The time was 10:45 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joan Cornelius".

Joan Cornelius

Recording Secretary

c: Support Staff

To: Joe Cottril  
From: Shari Haldeman  
Subject: Integrating Committee Meeting  
Date: December 1, 1997

Please be advised that representatives from Wyoming plan to address the Integrating Committee on December 12, 1997.

# Village of Fairfax

Jennifer M. Kaminer  
Village Administrator  
5903 Hawthorne Street  
Cincinnati, Ohio 45227

Telephone 513-271-2611  
Fax 513-271-4178

Mr. Joe Cottrill  
District 2 Integrating Committee  
Hamilton County Engineer's Office  
138 East Court Street  
Cincinnati, OH 45202

December 4, 1997

Re: District 2 Integrating Committee Meeting 12-12-97

Dear Mr. Cottrill,

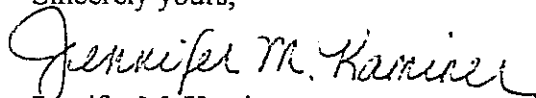
On behalf of the Village of Fairfax, I would like to attend the District 2 Integrating Committee Meeting on December 12, 1997 to discuss the Issue 2 application submitted for the Duck Creek Flood Management/Red Bank Expressway Improvement. The following people will also be present:

Tim King - Engineer for the Village of Fairfax  
Steve Mary - Hamilton County Bridge Department  
Linda Murphy - Army Corps of Engineers  
Pat Arnette - Cincinnati Stormwater Management

We would be happy to discuss details of the proposed project and answer any questions the District 2 Integrating Committee may have.

Thank you for the opportunity to attend this meeting and please contact me at 271-2611 if you have any questions.

Sincerely yours,



Jennifer M. Kaminer  
Administrator

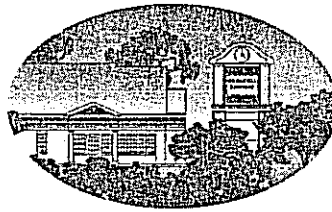
Trustee  
Tom Bryan

Trustee  
Joseph Honerlaw

Trustee  
Gwen McFarlin

Clerk  
John Waksmundski

Administrator  
Michael T. Hinnenkamp



**SPRINGFIELD TOWNSHIP**  
**HAMILTON COUNTY, OHIO**

*Founded 1795*

**SERVICE DEPARTMENT**

8375 WINTON ROAD • CINCINNATI, OHIO 45231  
Phone 522-4004 • Fax 522-3704

*Police Chief*  
David J. Heimpold

*Recreation*  
Melanie McNulty

*Service*  
John B. Musselman

*Zoning Inspector*  
Thomas R. Graham

*Fire Chief*  
Robert Leininger

December 1, 1997

Mr. William Brayshaw, Chairman  
District Two Integrating Committee  
700 County Administration Building  
138 East Court Street  
Cincinnati, Ohio 45202

Attention: Mr. Joseph Cottrill

Dear Joe:

This is a formal request to appear before the District Two Integrating Committee when they meet at 8:00 a.m. on December 12, 1997. I would like to speak on behalf of Springfield Township regarding our recent SCIP applications, their appeal, and the results of those appeals.

Based on our experience with the application and appeal process last year and again this year, we feel that the criteria used to define the different ratings categories are not being applied. Last year, when we appealed our Northern Parkway project condition rating, we were informed that it was only going to receive 20 points even though we were replacing all the curb and replacing all of the underground storm sewer conduit with larger capacity conduit.

We were told that we couldn't be awarded any additional points because we did not have the engineers estimate ( that Joe Cottrill said he would provide and place into our application packet ) and that the application itself did not have enough detail to enable the review teams to determine how much of the curb and storm system were being replaced. This year we provided more detail in the application and made certain the engineers estimate was included and we still received only twenty points.

The Failed Condition category definition includes removal and replacement of an underground drainage or water system. This is a major part of this project and this is clearly detailed in the grant application for Northern Parkway.

We also appealed points awarded our Northern Parkway project for Health, Safety and Welfare. We received 4 points, which by definition, says the project is of minimal importance to the residents in this category, and has noticeable impact on only 1 factor.

Improving and adding storm drainage is a substantial improvement in this area and will have a substantial impact by adding and improving storm drainage. That is included in the definition for Health under Health, Safety and Welfare.

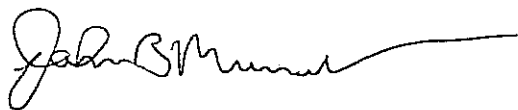
We also appealed our Covered Bridge Road project points awarded for condition. This project received a Fair rating under condition even though we are removing and replacing the existing open drainage channel with a closed, underground system and are installing concrete curb where none previously existed and adding additional curb inlets. We are also removing and replacing the existing undersized 6 inch water main with an 8 inch water main because of current flow problems.

This goes well beyond the Fair condition rating that this project received. I am curious if the application for this project was even read when this project was rated. This project, by the criteria definitions shown in the application packet, should have received no less than a critical rating.

These are the items we will address at the Integrating Committee meeting on December 12. We appreciate being given the opportunity to bring these items to your attention. We do feel very strongly that our projects have not been awarded the points that they deserve, and hope to convince you of the same.

All we seek is a level playing field. If a failed condition is defined as including removal and replacement of an underground storm system, and my project, calls for removal and replacement of an underground storm system, I expect that my project will receive points for a failed condition rating. I expect that definition to mean the same thing to the review team as it does to me. If the definitions are subject to the interpretation of the review team, this should be pointed out in the application package. If the definitions given for the different ratings aren't being applied, or aren't to be taken at face value, this should be explained in the package. If you have any further questions regarding this matter, please call me at 522-4004.

Sincerely,



John B. Musselman  
Springfield Township Road Superintendent

cc: Members of District Two Integrating Committee

***DISTRICT 2 INTEGRATING COMMITTEE  
PROJECT SELECTION FOR PROGRAM YEAR 1998  
ROUND 12 FUNDING***

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# **Proposal and Funding Plan**

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Administrative Costs Program

State Capital Improvement Program

Revolving Loan Program

Local Transportation Improvement Program

Affirmative Action Plan

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**Presented by the District 2 Support Staff**

**December 12, 1997**

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## DISTRICT 2 ADMINISTRATIVE COSTS WORK PLAN

Hamilton County, the City of Cincinnati, the City of Montgomery, Delhi Township, and Green Township will be providing research, technical assistance, and administrative support to the OPWC District 2 Public Works Integrating Committee for the planning, analysis and implementation of the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP) for the period beginning January 1, 1998 through December 31, 1998. Their work tasks for the District 2 Public Works Integrating Committee include:

### PROJECT SCOPE:

- \*develop a capital improvement planning process according to Section 164 of the Ohio Revised Code
- \*assist district subdivisions in the development and implementation of infrastructure inventories and five year capital improvement plans
- \*develop a district project rating and selection methodology
- \*serve as District Liaison between the State of Ohio and District 2 during the application review and approval period
- \*assist in the development and implementation of a District Minority Business Enterprise and Affirmative Action Plan
- \*function as secretariat to the full District 2 Committee
- \*maintain District 2 data base
- \*prepare preliminary analysis, reports, and documents for project rating and selection
- \*preparation of final infrastructure program application package for submission to the Ohio Public Works Commission
- \*provide administrative and program management support to the District 2 Integrating Committee
- \*provide subdivisions in the District with technical support regarding the rules and regulations of the SCIP, LTIP, and Small Government Programs
- \*attend seminars, workshops, etc. as required to maintain a level of staff proficiency

## ADMINISTRATIVE COSTS - DISTRICT 2

### BUDGET PROPOSAL

#### PERSONNEL

Direct Labor	\$39,500.00
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#### DIRECT MATERIAL AND SERVICES

Postage and Supplies	\$ 100.00
Long Distance Phone Calls	\$ 300.00

#### TRAVEL

Mileage	\$ 100.00
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TOTAL	=	<hr/> \$40,000.00
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The total amount of \$40,000.00 is to be allocated as follows:

Hamilton County - \$20,000.00

City of Cincinnati - \$14,000.00

City of Montgomery - \$1,000.00

Delhi Township - \$3,000.00

Green Township - \$2,000.00

## ***ROUND 12 SCIP/LTIP PROGRAM***

	<u><b>SCIP</b></u>	<u><b>LTIP</b></u>
DISTRICT ALLOCATION	\$8,134,000.00	\$4,307,000.00
ADDITIONAL FUNDS - GRANTS	\$113,842.00	\$0.00
ADDITIONAL FUNDS - LOANS	\$349,543.00	\$0.00
ADD FUNDS - LOAN ASSIST.	\$0.00	\$0.00
ADMIN. COSTS PROGRAM	<u>(\$28,000.00)</u>	<u>(\$12,000.00)</u>
TOTAL	\$8,569,385.00	\$4,295,000.00
AVAILABLE	\$8,569,385.00	\$4,295,000.00
PROPOSED	<u>\$8,575,723.00</u>	<u>\$4,762,789.00</u>
DIFFERENCE	(\$6,338.00)	(\$467,789.00)

### ***REVOLVING LOAN PROGRAM***

AVAILABLE	\$1,461,916.00
PROPOSED	<u>\$539,200.00</u>
DIFFERENCE	\$922,716.00

### ***MBE PROGRAM***

MINIMUM	\$1,061,440.00
PROPOSED	<u>\$3,703,000.00</u>
DIFFERENCE	-\$2,641,560.00

AFFIRMATIVE PLAN OF ACTION  
FOR ACCOMPLISHING MINORITY BUSINESS ENTERPRISE  
(MBE) REQUIREMENTS OF THE OHIO PUBLIC WORKS  
COMMISSION AND OHIO REVISED CODE CHAPTER 164

I - PURPOSE:

This plan compiles the Section 164.07 of the Ohio Revised Code (ORC) and the requirements of the Ohio Public Works Commission (OPWC) as stated in Rule 164-1-32 of the Ohio Administrative Code (OAC). This affirmative plan of action must be followed in securing the required participation of certified minority business enterprises.

The members of the District Public Works Integrating Committee (DPWIC) determined that the adoption of individual affirmative plans of action by subdivisions seeking financial assistance from the OPWC is neither practical nor likely to meet the required certified minority business enterprise participation levels. Therefore, according to Division (A) of Section 164.06 of the Revised Code, each local subdivision shall participate in an affirmative plan of action prepared and submitted by the district committee. This plan, adopted by the Executive Committee, assures that the use of certified minority business enterprises in the district's proposed projects meets the levels stated in Paragraph (F) of OAC Rule 164-1-32. The Plan must be submitted to the Director of the Ohio Public Works Commission with the district's annual filing of project applications. The plan is subject to the approval of the Director.

II - STRATEGY:

The DPWIC must show that the required certified minority business enterprise participation percentages will be met through its proposed projects. The following strategies and methods will be used.

- (A) The use of district selected "set-asides" shall be employed. Projects or portions of projects will be offered for bidding purposes only to certified minority business enterprises.
- (B) Projects most likely to secure bids from capable certified minority business enterprises are listed as "set-asides" in this plan. The DPWIC considered the project infrastructure type, geographic location, type of skills needed to complete the work, and estimated dollar amounts of the contracts before making its final "set-aside" selection(s).

- (C) The DPWIC agrees to select one of the following strategies at the time of its initial submittal as its method of meeting the required certified minority business enterprise participation percentages for any unallocated funds:
- (1) The DPWIC may require that the minority business enterprise participation percentage levels stated in Paragraph (F) of OAC Rule 164-1-32 be met on a project by project basis for all projects approved after the DPWIC's initial submittal.
  - (2) The DPWIC may estimate probable project costs and designate set aside projects in its initial submittal at the level necessary to ensure the required minority business enterprise participation percentages will be met when the full allocation is awarded.
  - (3) A subsequent "snap shot" may be taken with each submittal within the program year. Each submittal will contain set asides as necessary to meet the 5% construction and 15% procurement set aside 32 requirements as stated in Paragraph (F) of OAC Rule 164-1-32.
  - (4) At the Director's discretion other methods may be approved as recommended by the DPWIC.
  - (5) Each July 1 all unallocated funds will be rolled over to a new funding round. Projects approved after July 1 will be viewed as a submittal for the current round, not the previous round. Therefore, when determining the required MBE participation requirements, the costs associated with those projects will be included in the current round.
  - (6) The DPWIC's slate of projects within the current program year must be in full compliance with the percentage requirements of Paragraph (F) of OAC Rule 164-1-32 at all times.
- (D) Should a "set-aside" project listed in this plan fail to secure a qualified certified minority business enterprise, the OPWC funding for that "set-aside" project may be forfeited. The forfeited funds would be placed in an MBE "reserve account", and could only be used to fund future "set-asides" projects. The project could be funded as a "non set-aside" project in the District has sufficient funds available.
- (E) Each subdivision must adopt and follow the minimum standards of performance of "good faith efforts" as defined in Paragraph (B) of OAC Rule 164-1-32.
- (F) Each subdivision must require its prime contractors to meet the levels of certified minority business enterprise participation stated in Paragraph (F)(2) of OAC Rule 164-1-32 in all subcontracting and purchasing.

### III - CHANGES AND WAIVERS:

According to ORC Section 164.07 and Paragraph (F)(4) of OAC Rule 164-1-32 only the certified minority business enterprise percentage requirements for the prime contractor's subcontracting and purchasing activities are subject to change or waiver. Subdivisions will use the following principles and practices when granting a waiver or change:

(A) The subdivision will review such requests for changes or waivers using the criteria stated in Paragraph (C) of OAC Rule 164-1-32.

(B) The following time frames and procedures for receiving, evaluating, and responding to a prime contractor's request for waiver or change will be followed:

- (1) The request may be submitted up to ten days before the scheduled bid opening date, but must be received within ten days of the contract award.
- (2) The subdivision will formally evaluate all submitted materials and respond to the prime contractor within thirty days with a written explanation of the reasons for granting or denying the request.
- (3) The OPWC Director and the Equal Employment Opportunity Coordinator with the Ohio Department of Administrative Services must receive copies of all materials and the reasons for the subdivision's granting a change or waiver.
- (C) For verifying information submitted with a prime contractor's request for waiver or change, the subdivision in charge shall require:
  - (1) Dated, written evidence of the prime contractor's contact with the Equal Employment Opportunity Coordinator with the Department of Administrative Services, the Minority Business Development Division within the Ohio Department of Development, or any other appropriate minority business assistance agency.
  - (2) Dated, written evidence of the prime contractor's notification to certified minority business enterprises referred to the prime contractor by the Equal Employment Opportunity Coordinator within the Ohio Department of Administrative Services, the Minority Business Development Division with the Ohio Department of Development, or any other appropriate minority business agency, that their interest in subcontracting or supplying materials or services under the project was requested.

Additionally, if dated, written responses from the certified minority business enterprises so solicited has not been provided, the subdivision shall make direct contact with each to verify their apparent lack of interest.

(1) "SET-ASIDE" PRIME CONSTRUCTION AND PROCUREMENT CONTRACTS:

The following projects or portions of projects are "set-aside" projects. The subdivisions below agree to only offer the listed prime construction contract or prime procurement contract for bidding to certified minority business enterprises. (A prime procurement contract includes the direct purchase by the subdivision of the following: equipment, materials, supplies, insurance, or services (including engineering and design work). The set-aside construction projects must equal at least 5 percent of the Plan's total prime contracting dollars. The set-aside procurement projects must equal at least 15 percent of the Plan's total prime procurement dollars.

CONSTRUCTION CONTRACTS

Subdivision Hamilton County  
Project Harrison Road Bridge Replacement  
Contact Person William Brayshaw, P.E., P.S.  
Phone Number (513) 632-8630  
Total Construction \$273,000.00

Set-aside Contract \$273,000.00

Subdivision City of Wyoming  
Project Water Treatment Plant, 1997  
Contact Person John Wirtz  
Phone Number (513) 821-7600  
Total Construction \$130,000.00

Set-aside Contract \$130,000.00

Subdivision City of Loveland  
Project West Loveland Avenue Improv.  
Contact Person Mark Fitzgerald  
Phone Number (513) 683-0150  
Total Construction \$1,300,000.00

Set-aside Contract \$1,300,000.00

PROCUREMENT CONTRACTS

Subdivision \_\_\_\_\_  
Project \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Total Construction \$ \_\_\_\_\_

Set-aside Contract \$ \_\_\_\_\_

Subdivision \_\_\_\_\_  
Project \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Total Construction \$ \_\_\_\_\_

Set-aside Contract \$ \_\_\_\_\_

Subdivision \_\_\_\_\_  
Project \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Total Construction \$ \_\_\_\_\_

Set-aside Contract \$ \_\_\_\_\_

CONSTRUCTION CONTRACTS

Subdivision City of Cincinnati  
Project Dreman Avenue Bridge Repl.  
Contact Person Richard Szekeresh  
Phone Number (513) 352-3419  
Total Construction \$ 2,000,000.00

Set-aside Contract \$ 2,000,000.00

PROCUREMENT CONTRACTS

Subdivision \_\_\_\_\_  
Project \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Total Construction \$ \_\_\_\_\_

Set-aside Contract \$ \_\_\_\_\_

Subdivision \_\_\_\_\_  
Project \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Total Construction \$ \_\_\_\_\_

Set-aside Contract \$ \_\_\_\_\_

Subdivision \_\_\_\_\_  
Project \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Total Construction \$ \_\_\_\_\_

Set-aside Contract \$ \_\_\_\_\_

Subdivision \_\_\_\_\_  
Project \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Total Construction \$ \_\_\_\_\_

Set-aside Contract \$ \_\_\_\_\_

Subdivision \_\_\_\_\_  
Project \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Total Construction \$ \_\_\_\_\_

Set-aside Contract \$ \_\_\_\_\_

District Summary:

Total of identified "set-aside" construction contracts \$ 3,703,000.00  
Plan's total prime construction dollars for all projects \$ 20,819,590.00  
"Set-aside" percentage of Plan's total construction dollars 17.79%

Total of identified "set-aside" procurement contracts \$ \_\_\_\_\_  
Plan's total prime procurement dollars for all projects \$ \_\_\_\_\_  
"Set-aside" percentage of Plan's total procurement dollars \_\_\_\_\_

#### IV - CERTIFICATIONS AND SIGNATURES:

(A) I certify that the District Public Works Integrating Committee, or its Executive Committee, has adopted this Affirmative Plan of Action for meeting the minority business enterprise requirements of the Ohio Public Works Commission and Ohio Revised Code Chapter 164. I also certify that I am authorized to sign the plan for the district and its committees.

\_\_\_\_\_  
(Date)      (An original signature in ink is required by District Chairperson)

(B) The undersigned representatives of set-aside Subdivisions certify that the Subdivision he/she is representing has adopted this Affirmative Plan of Action for meeting the minority business enterprise participation requirements of the Ohio Public Works Commission and the Ohio Revised Code Chapter 164. The undersigned also certifies that he/she has been authorized and is legally empowered to sign the plan for the Subdivision. (NOTE: Signatures from Subdivisions selected as "set-aside" projects are required BEFORE OPWC APPROVAL of the District's Affirmative Plan of Action.) All subdivisions within the District receiving financial assistance from the OPWC who are not set aside projects are subject to the requirements of this Affirmative Plan of Action. However, signatures from those subdivisions are not required. The Project Agreement for both State Issue 2 and Local Transportation Improvement Programs reference this Affirmative Plan of Action and the necessity of the subdivisions to comply with the requirements set forth herein.

\_\_\_\_\_  
(Date)      (An original signature in ink is required)      (Subdivision)

\_\_\_\_\_  
(Date)      (An original signature in ink is required)      (Subdivision)

\_\_\_\_\_  
(Date)      (An original signature in ink is required)      (Subdivision)

\_\_\_\_\_  
(Date)      (An original signature in ink is required)      (Subdivision)

\_\_\_\_\_  
(Date)      (An original signature in ink is required)      (Subdivision)

**66th District 2 Integrating Committee Meeting  
County Commissioner's Conference Room  
County Administration Building  
Room 603  
Cincinnati, Ohio 45202  
December 12, 1997 - 8:00 a.m.**

## **AGENDA**

- 1.) Approval of previous meeting's minutes
- 2.) Support Staff Items:
  - (A) Memo from the City of Wyoming requesting to address the Committee members.
  - (B) Letter from the Village of Fairfax requesting to address the Committee members.
  - (C) Letter from Springfield Township requesting to address the Committee members.
  - (D) Administrative Costs Program for 1998. (*Vote required.*)
  - (E) District 2 Balances for SCIP, RLP, and LTIP.
  - (F) Presentation of final Round 12 recommended projects for SCIP, RLP, LTIP, and Small Government funding.

*Vote required for:*

    1. Priority listing of projects 1 through 136
    2. Projects for SCIP funding
    3. Loan projects (SCIP & RLP) - terms and interest rates
    4. Projects for LTIP funding
    5. MBE Set-Aside projects
    6. Projects to be submitted to the Small Government Commission
    7. District Affirmative Action Plan
- 3.) Small Governments Subcommittee report.
- 4.) Old business.
- 5.) New business.
- 6.) Next meeting date is Friday, January 16, 1998 (if needed)
- 7.) Adjourn.

*Happy Holidays!*

66th District #2 Integrating Committee Meeting  
Board of County Commissioners' Conference Room  
Room 603, County Administration Building  
Cincinnati, OH 45202

December 12, 1997 - 8:00 a.m.

ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE NO.</u>
<u>John W. [Signature]</u>	<u>Informing</u>	<u>821-7600</u>
<u>Pam Garg</u>	<u>City of Cincinnati</u>	<u>352-3401</u>
<u>JENNIFER KAMINER</u>	<u>VILLAGE OF FAIRFAX</u>	<u>271-2611</u>
<u>Tom Moeller</u>	<u>MADEIRA</u>	<u>561-7228</u>
<u>Tim Kish</u>	<u>FAIRFAX</u>	<u>793-7067</u>
<u>Jack Pfum</u>	<u>Fairfax</u>	<u>272-5533</u>
<u>Linda Murphy</u>	<u>U.S. Army Corps of Engineers</u>	<u>502-625-7189</u>
<u>Patrick Arnette</u>	<u>Cincinnati / Stormwater Mng.</u>	<u>352-1946</u>
<u>Lew Moores</u>	<u>Engineer</u>	<u>860-7113</u>

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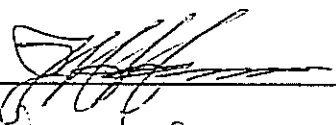
ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE NO.</u>
JOHN MUSSELMAN	SPRINGFIELD TOWNSHIP	522-4004
TOM BRYAN	Springfield Township	522-1410
Joe Honerlaw	Springfield Township	931-2200
MIKE HINNENKAMP	SPRINGFIELD TWP.	522-1410
Gwen McFarlin	Springfield TWP	522-1410
MEL MARTIN	MADEIRA (Council)	561-7228
Steve Mary	Hamilton County	632-8527
Joe Vogel	City of Cinn	352-1523
JOE CRON	CITY OF MONTGOMERY	891-2424
FRED SCHLIMM	SUPPORT STAFF (GREEN TOWNSHIP)	574-8832
ERIC BECK	SUPPORT STAFF (HAM CO.)	632-8527
DOUGLAS RIDDIOUGH	SUPPORT STAFF (HAM CO. FINANCIAL)	632-8503
Shari Haldeman	Wyoming	821-2000

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December 12, 1997 - 8:00 a.m.

ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE NO.</u>
Richard MENDES	City of Cin	352-2459
Peter Heile	City of Cin	352-3337
DAVE SAVAGE	City of Wyoming	821-7600
	City of Cincinnati	352-3218
J. Sykes	H. C. T. A	941 3393
D Brooks	City of M.C.H	521-7413
Bill Seitz	Green Twp	357-9332
Bill Brayshaw	Ham Co Engr	632-8630
R. Huddleston	Han City Comm	771-0900